



# Grading Policies

## Grades

Letter grades (A, B, C, D, F, L, WF) are typically assigned. Pluses (+) and minuses (-) may be given at the discretion of the instructor.

In the absence of a stated policy on grading in the course syllabus, the following guidelines will be used to determine the final course grade.

A+=97-100 A=93-96 A-=90-92  
 B+=87-89 B=83-86 B-=80-82  
 C+=77-79 C=73-76 C-=70-72  
 D+=67-69 D=63-66 D-=60-62  
 F=0-59 WF=0-59

*Note: Individual faculty, departments, and/or programs may enact more strenuous policies as specified in the course syllabus.*

The grades shown below are assigned point values for the purpose of calculating the Grade Point Average (G.P.A.).

Grade	Plus (+)	Minus (-)
A	4	3.7
B	3.3	2.7
C	2.3	1.7
D	1.3	0.7
F	--	--
WF	--	--

Prior to the 1999-00, academic year differential point values (as shown above) were not assigned to plus (+) or minus (-) grades.

Developmental coursework will not be computed into the student's cumulative G.P.A. The credits are also not included in the Student Completion Rate (S.C.R.). A student should meet with an advisor each semester, but especially before attempting to take the same developmental course more than twice.

A two letter grade designation will be used for developmental courses based on the following scale:

AA=A+ A= 4.0 AB=A- =3.7  
 BA=B+ =3.3 BB=B =3.0  
 BC=B- = 2.7 CB=C+ =2.3  
 CC=C =2.0 CD=C- =1.7  
 DC=D+ =1.3 DD=D =1.0  
 DF=D- =0.7 FF=F =0.0

## Point values assigned to grades prior to Fall 1999 were:

Grade	Point Value
A+	A A- Superior 4.0
B+	B B- Above Average 3.0
C+	C C- Average 2.0





1st Course	4	B	3	12
2nd Course	3	C	2	6
3rd Course	3	W	0	0

To calculate the G.P.A. for the example given, add Grade Points earned (12 + 6) and divide by credits for the courses in which they were earned (4 + 3).

G.P.A. = Grade Points earned in all courses = 18

Total credits in those courses = 7 = 2.57

**Dean's List**

The Dean's List recognizes students who achieve a semester G.P.A. of 3.2 or better with a load of 12 credits or more and no grade below "C."

**Special grade requirements**

Students in Occupational Therapy Assistant, Nursing, Medical Assisting, Dental Hygiene, Early Childhood Education, Phlebotomy, Clinical Laboratory Science, and Office Administration career programs must meet the special grade requirements of their programs as described in the respective program description.

Students failing to meet these requirements in subject area courses are reviewed at the end of the semester by the program director and faculty teaching the courses. The program director will make recommendations to those students regarding their future course of study and give those recommendations to the Vice President of Academic Affairs, the chair of the Academic Standing Committee, and the Vice President of Student Services and Enrollment Management.

**Official grades**

Official grades are kept by the Registrar. No grade can be changed without the written approval of the course instructor.